

## **University Budget Development Committee**

### Transparency Guidelines

As the UBDC moves to fulfill its charge we should exemplify transparency on several fronts. Specifically, the UBDC should actively disseminate information about its deliberations; UBDC members should conduct themselves in transparent manners in and out of session; and the budget model the UBDC supports should be functionally transparent. Here are some specifics for each of the three categories:

#### Transparent UBDC Process:

- 1) Use UBDC website to promptly disseminate UBDC information.
- 2) Listen to and communicate with governance groups and other stakeholders.
- 3) Offer budget model listening sessions and update forums.
- 4) Invite questions.
- 5) Embrace an all-university mentality.
- 6) Be clear about the UBDC purview (university-to-college/unit level).
- 7) Be clear that strategic realignment is outside the UBDC's purview.

#### Transparent Conduct:

- 1) Avoid creating UBDC gossip.
- 2) Respectfully correct misconceptions about the UBDC.
- 3) Avoid using acronyms, to prevent confusion.
- 4) Maintain an open mind to all points of view.
- 5) Listen for concerns around campus and bring them back to the UBDC.

#### Transparent Budget Model:

- 1) Logical, reasonable people should be able to see into and understand the inner workings of the UBDC-sanctioned budget model.
- 2) The time needed to understand the budget model should be modest.
- 3) Historic patterns of allocations should be exposed and evaluated.
- 4) Cross subsidies should be made visible.
- 5) All funding decisions should be explicable to a logical and reasonable listener.
- 6) Occam's razor should be applied when logically feasible.
- 7) Show how economics and academics are balanced in the UBDC-sanctioned model.