

**Leadership Council Minutes**  
**April 8, 2015**

Present: Chancellor Andrew Leavitt, Jamie Ceman, Susan Cramer, Lane Earns, Lisa Goetsch, Tom Grogan, Karen Heikel, Sharon Kipetz, John Koker, Karl Loewenstein, Ameerah McBride, Anne Milkovich, Kay Neal, Leslie Neal-Boyan, Reggie Parson, Art Rathjen, Jill Reichenberger, Petra Roter, Jordan Schettle, Lisa Szromba, William Tallon, Mike Watkins, Lori Worm, Frederick Yeo

Absent: Tom Sonnlitner, Carleen Vande Zande

Guests: Liz Whalley

I. Call to order

Chancellor Leavitt called the meeting to order at 2:30 p.m.

Chancellor mentioned the recent Athletics cut announcement of which Darryl Sims and himself answered a few questions. It was noted that Athletics is not immune from these current budget cuts and that this is a budget reality that we are all facing.

II. IT Review – Chancellor has requested that three study groups be formed and they will be looking at the three following areas listed below, of which the facilitator for the meeting is also noted. The goal is to have a more central means under which these areas report to collectively. Each study group will have at least one faculty member in their group and the facilitators of each of these groups will report back to Leadership Council as needed. These groups have been asked to complete their study and research by the end of June.

- (1) IT , Anne Milkovich (Anne noted that her study group has been formed and is underway)
- (2) Internal Accounting and Budgeting Function, Lori Worm
- (3) Marketing, Jamie Ceman

III. Student Success Collaboration from EAB – Jennifer Watson/Anne Milkovich/Liz Whalley

These three presenters attended a conference in Washington DC on the collaboration of this new program. With the PowerPoint presentation they went some of the following highlights and then answered questions.

- The successful track record of this program, especially with faculty and staff involvement!
- Target areas such as reducing the rate of DFW's, and course drops
- Retention is much more cost saving then recruitment, so retention is vital
- Closing the graduation gap
- The EAB Implementation Schedule: Spring 2015-Introduce, Fall 2015-Initial data retrieval and training, Spring 2016-Pilot
- Use of an advising case management system called, 'Grades First'

IV. Strategic Planning – Lane Earns reported that the Steering Committee has met and made the selection of names for the larger committee. They will begin contacting those staff to verify their interest in the committee and then finalize the list. 86 nominations were made for the 30 person committee. Provost noted how pleased they were with the interest level of colleges willing to serve. He also noted the balance they are going to be sure to have for representation across the committee related to areas across campus, gender, years of service, faculty, academic, and university staff all fall to name some. The chair will be Michael M Ford, and the Vice-Chair will be Sylvia Carey-Butler. Provost once again expressed his gratitude not only to those willing to serve, but to those already serving in this process.

V. Announcements

- A. Art Rathjen gave an update on the upcoming installation ceremony for Chancellor Leavitt. The event will take place on September 18<sup>th</sup> at 2pm in the afternoon. EAA has generously donated the use of their building toward the event, and the whole day is being done very cost efficiently. The leadership group will be reaching out to other university offices to help manage the details related to the day to ensure it runs as smoothly as possible (e.g., food services, parking, student transportation, etc.) The goal is to have it be tasteful yet modest in light of our current budget status. A website is being created where many of the details related to the day will be posted to be sure of transparency.
- B. Chancellor Leavitt encouraged everyone to attend the 'Music Viva!' on Saturday night at 6:00 pm, an event held in the Music Hall in the Arts and Communication Center. This particular event Chancellor himself will be participating in.
- C. Tom Grogan asked for further input moving forward with the feedback gathered from various staff related to budget cuts, ideas and suggestions. The materials will be grouped by topics and then proceed from there to potential Leadership Council agenda items.
- D. Laurie Textor reported that 91 people have indicated interest in the retirement incentive program. This first just means they are only inquiring about it, final numbers of those participating are yet to be determined. She then answered various questions from other members related to thing such as; fixed term contract employees, deadlines, parameter expansion that recently was announced, and student needs still being important. Chancellor Leavitt then thanked both Lori Worm, and Tom Sonnleitner for working Laurie and her staff in this process.
- E. Karen Heikel gave a brief update on the Enrollment Management Search. Applications were due Friday, and they seem optimistic with pool of applicants.
- F. Reggie Parson asked for more review time if at all possible for items that come to council, in light of a recent item that had a very short turnaround time. Chancellor noted that it was extenuating circumstances that time, but he will for sure take that request seriously.
- G. Chancellor welcomed Courtney Bauder to the Council. It was requested that of the two academic staff representatives on Leadership Council, that one be an instructional academic staff. So with the current President and LC representative Lisa Szromba being a Professional Academic Staff, Courtney agreed to serve as the instructional academic staff representative. Chancellor noted that he is pleased with group coming together the way it has.
- H. Leslie Neal-Boylan made a request, to see if there are a set of standards at which we consider bringing up items to either be agenda items or for discussion. Chancellor then noted that this group is more for university wide issues, if your department/area/college can in house handle their own issues, then they would be best kept there.
- I. Chancellor noted that the Administrative Council will stay as is for now. No changes will be made at this point.
- J. Art Rathjen noted that the 'Hometown Oshkosh' would be taking place that evening in the Reeve Theatre, featuring the recent entry in Wisconsin Public Television's Hometown Stories television series.

VI. Next meeting – Wednesday, April 22, 2015, Reeve 306.

VII. Adjourned at 3:51 p.m.

Respectfully submitted, April Dutscheck